



MINISTRY OF TOURISM, WILDLIFE AND ANTIQUITIES

2ND FLOOR, RWENZORI TOWERS, PLOT 6, NAKASERO ROAD P.O.BOX 4241, KAMPALA- UGANDA

Date: 17/10/2024

Framework Contract for Toners, Stationery, Media Publication, Tyres and Promotional Materials

PR: MOTWA/F&A/SUPLS/24-25/00005/1-5

1. The **Ministry of Tourism, Wildlife and Antiquities** planned for funds to be used for Framework contract for **Toners, Stationary, Media Publication, Tyres and Promotional Materials, Hotel Services and Catering Services.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above Supplies and Non Consultancy Services.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:30-4:30pm.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(a) and upon payment of a non-refundable fee of **Ug. Shs 100,000 (Uganda Shillings One Hundred Thousand)** only for each category to **URA Consolidated Account.**
6. Bids must be delivered to the address below at 8(a) at or before *11:00am on 29/11/2024. All bids must be accompanied by a Bid Security in form of Bank Gurantee as follows;-*

Lot 1 and Lot 2; 10,000,000= (Ten Million Only) Valid to 28/02/2025.

Lot 3; Bid Securing Declaration Valid until 28/02/2025.

Lot 4; 5,000,000/= (Five Million Shillings), 5,000,000/= valid until 28/02/2025

Lot 5; Promotional Materials; 5,000,000/= (Five Million Shillings)

Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(a) on **29/11/2024.**

7. A Pre-Bid Meeting shall not be held.

8. (a) Documents may be inspected at:

The Head, Procurement and Disposal Unit

Plot 6, Nakasero Road

**2nd Floor, Rwenzori Towers
Procurement and Disposal Unit Office
Kampala**

(b) Documents will be issued from:

Activity	Date
a. Publish bid notice/Issue of bids	05/11/2024
b. Pre-bid meeting/ Site visits where applicable	N/A
c. Bid closing date	29/11/2024
d. Evaluation process	Within 14 working days
e. Display and communication of best evaluated bidder notice	After contracts committee approval
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice or SG's approval).</i>

8(a) The planned procurement schedule (subject to changes) is as follows: